

(SEE PRIVACY ACT STATEMENT BELOW)

DATE _____

ISSUE DATE AND/OR TIME OUT _____ RETURN DATE AND/OR TIME IN _____

QUANTITY	ITEM
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[illegible]

I, the undersigned, received the item(s) listed above in serviceable condition and agree to return them in the same condition.

I agree to pay for any items that are damaged and/or not returned.

SIGNATURE OF RECIPIENT _____ CHECKED IN BY _____

DATA REQUIRED BY THE PRIVACY ACT OF 1974

1. AUTHORITY: Title 10, US code, Section 3012.
2. PRINCIPAL PURPOSE(S): Used by eligible Community & Family Activities (CFA) patrons to obtain issue of CFA supplies and equipment. Recorded personal data used for identification purposes to recover items issued to patrons who frequently fail to return property.
3. ROUTINE USES: Extracted information forwarded to commander of negligent users of equipment to assist in recovering supplies and equipment or to arrange for payment of property not turned in.
4. VOLUNTARY DISCLOSURE: Information provided is voluntary; however, because of the heavy use of CFA items, the lack of information sought (SSN) makes it extremely difficult, if not impossible, to determine the identity and actual unit or organization of personnel who borrow equipment. Failure to give SSN could result in failure to provide equipment.